

Q-Tales Kick off Meeting Agenda (1 st Day)		
Location:	Athens Ledra Hotel 115 Syngrou Ave 117 45 Athens, Greece Tel: +30 (210) 930 0200 Fax: +30 (210) 9318144 (Presidential suite 508, 5th floor)	
Date & Time:	Thursday 15 th & Friday 16 th of January 2015	
Contact:	Nikos Papastamatiou Tel:+306947562016 nikos@omegatech.gr	Gregory Milopoulos Tel:+306972551560 gmil@megaprojects.gr
Agenda Topics		
Part I:	Welcoming Session	
[9:30 – 10:00]	Welcome	
[10:00 – 11:00]	Introducing the Partners <i>[One short presentation from each partner]</i>	
Part II:	Q-Tales Official Objectives [Omegatech]	
[11:00– 11:30]	<ul style="list-style-type: none">▪ Q-Tales Objectives overview▪ General Time schedule▪ Deliverables list & Deliverable Making Procedure	
11:30-12:00	Coffee break	
Part III:	Q-Tales Vision	
[12:00 – 12:30]	Q-Tales Collaboration Platform – Vision [Publisto]	
[12:30 – 13:00]	Q-Tales Authoring Tool – Vision [Omegatech]	
[13:00 – 13:15]	Q-Tales Store– Vision [Ortelio]	
[13:15 – 13:45]	Q-Tales Gamification Framework [Gamifico]	
[13:45 – 14:30]	Launch Break	
Part III:	Q-Tales Vision	
[14:30 – 14:50]	Curation Process [NUI]	
[14:50 – 15:10]	Pedagogical Framework [RG]	
Part IV	Exploitation	
[15:15 – 16:00]:	Exploitation Plan and activities [Megaprojects] & open discussion	
Part V: Dissemination and Communication		
[16:00 – 16:30]	Dissemination plan [IRFI] & Activities [ALL]	
[16:30 – 17:00]	Communication Plan [IPH]	
End of 1 st Day		
Dinner		

Q-Tales Kick off Meeting Agenda (2 nd Day)	
Part I:	Financial and IPR
[9:30 – 9:45]	First Day Overview [Omegatech]
[9:45– 10:30]	Financial Issues- Questions for Project Officer [Omegatech][ALL]
[10:30– 11:00]	Consortium Agreement – IPR [Omegatech][ALL]
11:00-11:30	Coffee break
Part II:	Technical and Exploitation Sessions
[11:30– 13:00]	<ul style="list-style-type: none"> Technical group meeting regarding development of Q-Tales IT tools and setup of the project technical committee. [Omegatech] [Publisto] [Ortelio] [Gamifico]. Discussion for the first milestone “Mock up demo of the Q- Tales platform and a product derived from it.” –Month 4 Exploitation group meeting and setup of the project Exploitation committee [Megaprojects] [IRFI] [IPH][NUI][RG]
[13:00 – 13:30]	Snack Break
Part III:	Group Outcomes
[13:30 – 13:45]	Technical group outcomes [Omegatech]
[13:45 – 14:00]	Exploitation group outcomes [Megaprojects]
Part IV:	Task List, towards initial set of deliverables (till month 6)
[14:00 – 16:00]	Discussion on deliverables and roadmap (task list) for the first 6 months of the Project. [Omegatech]
[16:00 - 18:00]	Open discussion
End of Kick Off Meeting	